

Hidalgo Early College District Toolkit

Memo: March 28, 2011

Congratulations to everyone on a very successful tutoring session on Saturday. Everyone's hard work is evident and has truly helped the students move forward with their academic success. We will continue with the successful Saturday tutorings for April 2nd, 9th and 16th.

We are four weeks from the administration of the TAKS. The students have progressed well as indicated in the benchmark administered on in March. Afterschool and Saturday tutoring will continue without interruption along with daily pullouts. The math, science and social studies departments will continue with pullouts for a limited group of students.

We will continue TELPAS testing this week. Students will be pulled from their classes to complete the assessment on line. Please make accommodations for the students who are testing to complete missed assignments. See Mrs. A. Garza if you would like to check if a student was testing.

TAKS testing will take place April 25th through the 29th. Testing administrations will be staggered to accommodate for calculators. It is important that all staff be available during this week. The intensity of the exam cannot be replaced with a substitute. Your experience and professionalism helps to maintain the testing atmosphere.

The end of the fifth six weeks is quickly approaching. Please enter all of your grades into the grade book system in a timely manner to avoid a backlog. If you are experiencing problems with the system, please notify Mrs. Zuniga as soon as possible.

Hidalgo ISD is the district chair for the 4-A district. We will be hosting the district UIL this Friday. The J-Wing and the E-Wing will be used for the Friday afternoon competition. A schedule will be available on Wednesday for all students and staff. Additionally, the meet will continue on Saturday. All buildings will be used on Saturday. Please make sure that all of items in your room are secure. All of the technology available in your classroom should be stored in a locked cabinet. If you need to store any of the technology, please see Mr. Solano.

Reminder: please complete a pass with name, date and time for every student who leaves your classroom. Only one student at a time should be allowed to leave. Please wait 10 minutes after the tardy bell rings to give a student a hall pass.

Morning duty begins at 7:15 A.M. Please be sure to tend to your duty station to help oversee students while they wait for first period to begin. It is important that each of us assist with this most important safety issue. Please see duty roster on back of this page.

HIDALGO EARLY COLLEGE HIGH SCHOOL

Second Semester

DUTY ROSTER 2010-2011

Please note: AM Duty is from 7:15 – 7:40 and PM Duty is from 4:00 – 4:25

Dates:	Jan. 5-7	Jan. 10-14	Jan. 17-21	Jan. 24-28	Jan. 31-Feb.4
	Feb. 7-11	Feb. 14-18	Feb. 22-25	Feb. 28-Mar. 4	Mar. 7-11
	Mar. 21-25	Mar. 28-Apr. 1	Apr. 4-8	Apr. 11-15	Apr. 18-20
	Apr. 25-29	May 2-6	May 9-13	May 16-20	May 23-27
	May 30-June 2	May 30-June2	May 30-June 2	May 30-June 2	May 30-June2
STATIONS					
Cafeteria (6:45 AM)	M. Ochoa	M. Ochoa	M. Ochoa	M. Ochoa	M. Ochoa
Front Parking Lot AM / PM	Sgt. J. Gonzalez	P. Acosta	J. Davis	T. Jones	G. Salazar
F-Wing	R. Barela	A. Romo	E. Torres	L. Munoz	V. Olivarez
G-Wing	A. Ninal	Mi. Rodriguez	S. Garza	R. Sanchez	U. Puri
H-Wing	R. Byrd	C. Baustista	D. Cantu	D. Trevino	M. Overton
E-Wing	L. Cardona	J. Soto	D. Solis'	B. Solis	A. Hinsley
J-Wing	S. Farris	C. Chapa	Z. Pasion	B. Mukherji	C. Viesca
Cafeteria Inside	L. Onato Gino Bautista Administration M. Manzanares	A. Rivera C. Gonzalez Administration	H. Avalos D. Freeland Administration S. Serna	K. Seiver L. Vela Administration	R. Arteaga M. Balli Administration Sgt. M. Gonzalez
Gym	A. Frias	G. Sanchez	B. Southherst	J. Post	S. Perez
A & B Hall	E. Frias	I. Andrasko	S. Arcaute	Janie Salazar	M. Hernandez
C & D Hall	Emilio Mendez	E. Snodgrass	A. Cantu	K. Velasco	Deron Trevino
East Bus Site (AM)	Carlos Saenz	G. Maldonado	M. Gonzalez	M. Guzman	G. Arizmendez
East Bus Site (PM)	G. Villarreal D. Ganno	M. Gonzalez I. Pietrzak	E. Pietrzak J. Olivarez N. Cotrell	Julia Salazar V. Suarez R. Tinoco	R. Palacios B. Berry A. Dillard
LUNCH A & B MON.-FRI.	<i>EVERYDAY</i> P. Delgado A. Garza B. DeHoyos G. Solano S. DeHoyos M. Aguirre R. Kirk T. Jones D. Trevino L. Cardona	<i>EVERYDAY</i> P. Delgado A. Garza B. DeHoyos G. Solano S. DeHoyos M. Aguirre R. Kirk T. Jones D. Trevino L. Cardona	<i>EVERYDAY</i> P. Delgado A. Garza B. DeHoyos G. Solano S. DeHoyos M. Aguirre R. Kirk T. Jones D. Trevino L. Cardona	<i>EVERYDAY</i> P. Delgado A. Garza B. DeHoyos G. Solano S. DeHoyos M. Aguirre R. Kirk T. Jones D. Trevino L. Cardona	<i>EVERYDAY</i> P. Delgado A. Garza B. DeHoyos G. Solano S. DeHoyos M. Aguirre R. Kirk T. Jones D. Trevino L. Cardona

It is imperative that all stations be covered at all indicated times. Please be punctual. If you can't make your duty station, please inform an administrator. It is very important that you be alert to any safety issues at your duty station and report them immediately. Please take a proactive role to ensure student safety.